



CLAAS Supplier Portal Quality SPQ 7- manage tasks



Function

Manage tasks from the CLAAS created APQP tasks / communication tool with CLAAS:

- Answer on task status and submit final status
- upload files linked to the tasks
- see progress on tasks

Access to APQP Project management

Supplier portal

- Administration
- Categories
- Company profile
- Contact people
- Request for Quotation
- Request for Information
- Actions
- Complaints
- Document Approval Exchange
- Project Management
- Project Tasks All
- Tickets
- Reports
- Standard documents

Select:
1 project management
or
2 Project tasks all

1- single task list view

Project Management

Project view (click + to see project tasks)

Project Name	Displayed Object	Task	Status	End
test Jürgen Kühn	Kick off	supplier project planning	CHECKING CUSTOMER	2018-08-22
test Jürgen Kühn	Kick off	customer requirements - feasibility commitment	PLANNED	2018-08-13
test Jürgen Kühn	Stage B-samples	B-S BOM	CHECKING CUSTOMER	2018-06-22
test Jürgen Kühn	Stage B-samples	B-S Packaging agreed i.a.	PLANNED	2018-06-25
tutorial	18113000 - MAIN HARNESS	x-contract	PLANNED	2018-11-08
tutorial	18113000 - MAIN HARNESS	QAA signed	PLANNED	2018-09-02
Merlin 2	kick off	Kick-off - supplier team	PLANNED	2019-01-04
Merlin 2	Stage D- Samples	1- D-S PSW	PLANNED	2018-12-29
Schulung Juergen 1	Feasibility	feasibility - QAA signed	PLANNED	2018-09-24
APQP Test Fabian	Feasibility	supplier offer available and confirmed	PLANNED	2019-07-22
APQP Test Fabian	Feasibility	feasibility - Frame contract available and signed	PLANNED	2019-06-15

2- Project list view including tasks of each

Collaboration Deluxe Projects List

(click + to see project tasks)

Project Name	Menu	Status	Description	Manager	Costs	Timing	Quality
APQP Test Fabian				Maile Fabian			
Merlin 2				Lefort Alexandre			
Schulung Juergen 1				Kuehn Juergen	nach Plan	Verzögerung wg. Freiga	nach Plan
test Jürgen Kühn				Kuehn Juergen	in target	no risk	delay
tutorial				Lefort Alexandre	comment on costs	comment on timing	comment on quality

Tasks –process & monitoring during project meetings

Project Name	Menu	① Status	② Description	③ Manager	④		
					Costs	Timing	Quality
test Jürgen Kühn				Kuehn Juergen	in target	no risk	delay
B-S BOM		CHECKING CUE		Alexandre Lefort			
B-S Packaging agreed i.a.		PLANNED		Alexandre Lefort			
customer requirements - feasibility comm		PLANNED		Alexandre Lefort			
supplier project planning		CHECKING CUE		Alexandre Lefort			
tutorial				Lefort Alexandre	comment on costs	comment on timing	comment on quality
QAA signed		DONE		Alexandre Lefort			
x-contract		DONE		Alexandre Lefort			
Merlin 2				Lefort Alexandre			
1- D-S PSW		PLANNED		Alexandre Lefort			
Kick-off - supplier team		DONE		Alexandre Lefort			
Schulung Juergen 1				Kuehn Juergen	nach Plan	Verzögerung wg. Freiga	nach Plan
feasibility - QAA signed		DONE		Alexandre Lefort			
APQP Test Fabian				Maile Fabian			

1- select task (see next slide)

- ① Task current status (text) + timing (colour) red = delay
- ② Description: CLAAS requirements for the selected task
- ② CLAAS APQP manager
- ④ Project comments on status Costs / timing / quality

Tasks: Manage and process Add & History during project reviews meetings

Status: B-S Packaging agreed i.a.

Save Close **3- save!**

Task: B-S Packaging agreed i.a. Duration: 2018-06-22 - 2018-06-25
 Current status: Planned Progress: 0%
 Project: test Jürgen Kühn Object: Stage B-samples

Add Change log History

Status

Status

Status *: Planned **1**

Progress *: 0 % **2**

Statement: **3**

File : Keine Datei ausgewählt. ...Durchsuchen **4**

Postpone Date

2- process /update

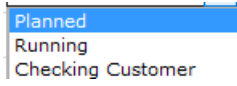
Status: B-S Packaging agreed i.a.

Save Close

Task: B-S Packaging agreed i.a. Duration: 2018-06-22 - 2018-06-25
 Current status: Planned Progress: 0%
 Project: test Jürgen Kühn Object: Stage B-samples

Add Change log History

User:	Date:	Status:	Progress:	New start:	New end:	Statement:	File:
Alexandre Lefort	2018-06-22	Planned	0% 5			Default status created.	

- 1** Set the task status.
 You can choose following status:  and set the progressin %
 Final decision: done / declined = only by CLAAS possible
- 2** Set the progress (linked with status). The supplier can also set progress
- 3** Statement (e.g. comment on task or task result or question...)
- 4** Upload data
- 5** Full history on tasks status / progress / due date changes and statements (CLAAS and supplier side)