



SPP Supplier **P**ortal **P**urchasing
SPQ Supplier **P**ortal **Q**uality

First steps and support for CLAAS partners

CLAAS



- First Login
- Login
- Forgotten password / password reset
- Role allocation
- Information, training documentation and templates
- Support and user management / contacts (request / change / delete)

First login - Supplier Portal Purchasing / Supplier Portal Quality

Instructions for a smooth and safe connection. Please read before you attempt to connect

Start

Select the link in the notification <https://supplier.claas.com/portal/claas>
(always access to the supplier portal with this link address)

IMPORTANT! Select first SSO-Login:

The screenshot shows the CLAAS login interface. A green box highlights the 'SSO Login' button, with a green arrow and the number '1' pointing to it. Below the login fields, there is a link 'I forgot my password' and a footer with the text 'Powered by JAGGAER Direct V4 — © 1999-2022 JAGGAER' and a privacy policy link.



The screenshot shows the 'Sign In' page. A green arrow and the number '2' point to the 'E-Mail' input field, which has a red error message 'This field cannot be left blank'. A green arrow and the number '3' point to the 'Next' button.



The screenshot shows the password verification page. A green arrow and the number '4' point to the 'Forgot password?' link, which has the text 'Verify with something else' below it.

You will receive an email notification and will be guided for new password setting.

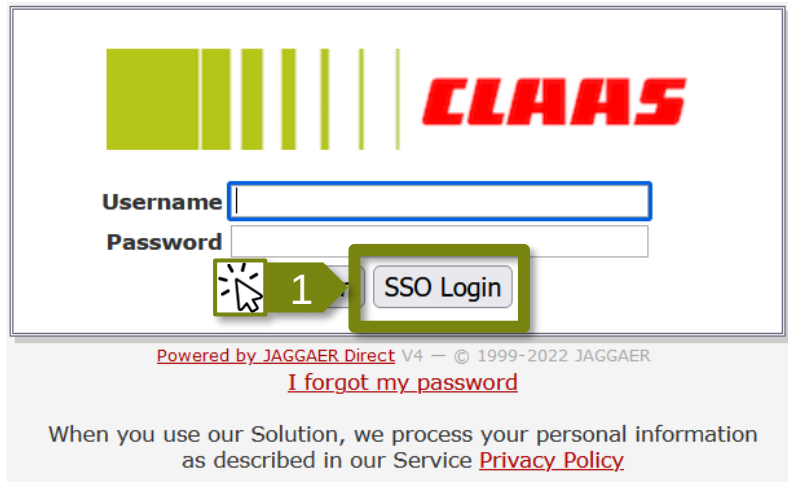


Login - Supplier Portal Purchasing / Supplier Portal Quality

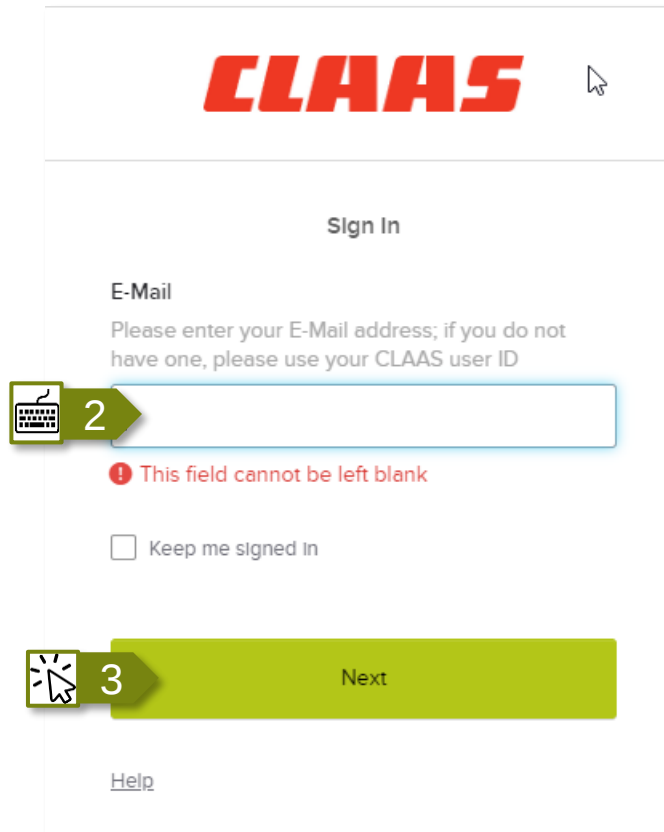
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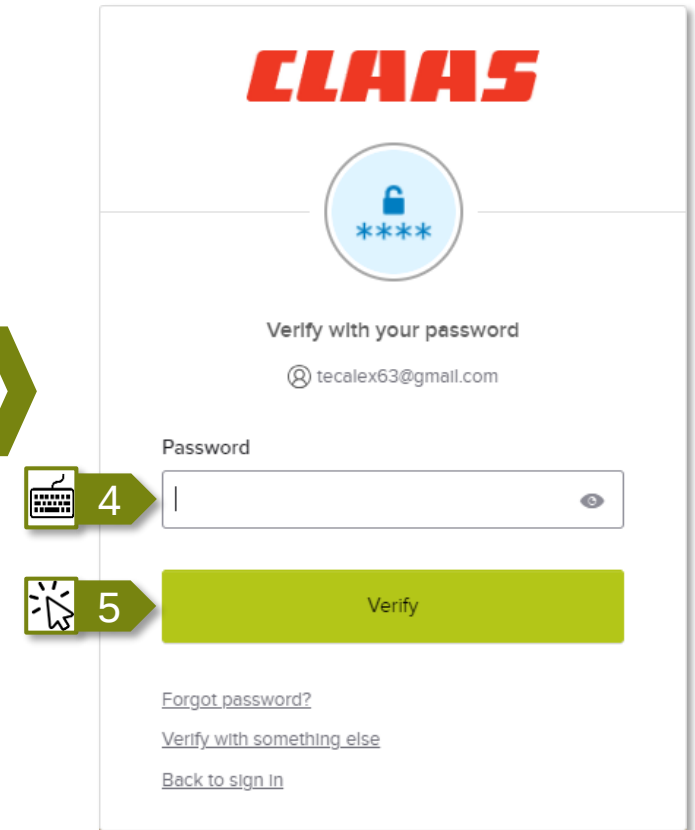
IMPORTANT! Select first **SSO-Login**:



The screenshot shows the CLAAS login page. A green box highlights the 'SSO Login' button, with a green arrow and the number '1' pointing to it. Below the login fields, there is a link 'I forgot my password' and a footer with the text 'Powered by JAGGAER Direct V4 — © 1999-2022 JAGGAER' and 'When you use our Solution, we process your personal information as described in our Service [Privacy Policy](#)'.



The screenshot shows the CLAAS 'Sign In' page. A green arrow and the number '2' point to the 'E-Mail' input field. Below the field, there is a red error message 'This field cannot be left blank'. A green arrow and the number '3' point to the 'Next' button. The page also features the CLAAS logo, a 'Sign In' heading, and a 'Keep me signed in' checkbox.



The screenshot shows the CLAAS password verification page. A green arrow and the number '4' point to the 'Password' input field. A green arrow and the number '5' point to the 'Verify' button. The page also features the CLAAS logo, a 'Verify with your password' heading, and a 'Forgot password?' link.

Reset password:

Follow this link: <https://sso.claas.com>

or

Directly in Login window: follow First Login instruction “ **Forgot password**”

Role allocation

Navigation

mbH Supplier

(portal.7282)

Supplier portal

Administration

Categories

Contact people

Request for Information

Actions

Complaints

Document Approval Exchange

Project Management

Project Tasks All

Tickets

Reports

Standard documents

LTVD

Contact people

Save

Reload

2 Entries found.

Name	Loginname	Email	Menu
Supplier, Alex	portal.7282	@claas.com	-
ustermann, Max		ol4tool.com	-

Assianments (Quality)

Save

Close

Reload

Responsibilities

Person

Lefort Supplier, Alex

Add Assignment

Choose / change user : select and choose user in the list

*Add user: select Add Assignment and choose user in the list

*multiple users possible only for some roles

8 Entries found.

Role	Responsibilities	Menu
Quality	Supplier	
Certificates	Supplier	
Supplier profile	Supplier	
Documents	Supplier	
RFQ	Supplier	
APQP	Supplier	
PPAP	Supplier	

Mini one user per role!

If you don't allocate users to roles PPAP and Quality (claims), you won't be notified of new events!

Role description

Only connected users of your company can get a role allocated!

1

2

3

4

CLAAS

After Login - Supplier Portal Purchasing / Supplier Portal Quality

Information, training documents and templates for CLAAS partners

Navigation

Test Produktiv
Mr. Alexandre Lefort (portal.19606)

Supplier Portal

Administration

Categories

Company profile

Contact people

Request for Quotation

Request for Information

Actions

Complaints

Project Management

Collaboration Deluxe "Tasks by Pr

Tickets

Reports

Standard documents

LPD

Standard documents

Area	Description	File
Quality	Action Points - 1 - action plans management	
Quality	Action Points - 2 - Training video for Suppliers	
Quality	APQP - 1 - Project and tasks managment.pdf	
Quality	CLAAS PPAP - 1 - PPAP doc templates	
Quality	CLAAS PPAP - 2 - PPAP ticket processing.pdf	
Quality	CLAAS PPAP - 3 - doc submission EN	
Quality	Complaints - 1 - process claims	
Quality	Complaints - 2 - Answer complaints - Training video for Suppliers	
Quality	Deviation request - 1 - create & follow deviation request.pdf	
Quality	Deviation request - 2 - create deviation request EN	
Purchasing	Get CLAAS norms	
Purchasing	Get drawings	
Purchasing	Imprint	
Purchasing	Link Supplier.net Downloadcenter - English	
Purchasing	Purchasing Conditions	
Quality	Supplier Portal login & access to complaints	
Quality	Supplier Portal login & access to PPAP sampling Tickets	
Purchasing	Supplier Portal RFQ - Training Document for Suppliers	
Purchasing	Supplier Profile - Training Document for Suppliers	
Purchasing	Supplier.Net - show all systems supplier user can open	
Quality	Supplier.Net - show all systems supplier user can open.	



1



2

User management- Supplier Portal Purchasing / Supplier Portal Quality

Need for user creation / deletion / modification? Connection issues?

▪ **User Management and support contacts:**

SPQ - Quality purpose : supplier.portal.quality@claas.com

SPP - Purchasing purpose: claas.purchasing@claas.com

▪ **Necessary information for your user management request submission:**

Request	*First name	*Last name	*Email	Tel.	Function	comment
Creation	Chris	Sample	chris.sample@company.com			For quality PPAP and claims management
Modification						Change First name
Deletion						Left company, changed function...
*mandatory fields						

▪ **Connection support requests:**

Please send us screenshots, video... of your concern. This will help us for quicker analysis and fixing the issue.

